



Location: Sydney, CBD
Job type: Full Time

Job position: Senior Aboriginal Archaeologist

Curio Projects – Our Story

With over a century (yes, 100+ years) of collective experience working in, around, across and sometimes under the world of heritage, we are a team of adventurous and passionate heritage experts specialising in the provision of pragmatic, creative, strategic and innovative heritage, archaeology and interpretation solutions.

We are storytellers! We pride ourselves on bridging the gap between humanity and heritage, working with clients to create new places and spaces, seamlessly incorporating and celebrating heritage that site managers, owners and communities value.

Ask our clients, we're experts in this space. We understand and can manage all project aspects, from budget and time constraints to overall vision. Our collective passion and customer focus seeks to minimise heritage risk while providing sound and realistic mitigation and integration solutions.

Through research, knowledge and fortitude, with offices in Sydney and Tasmania, we work across the country and the globe, connecting people to places.

Natalie Vinton, Curio Project's CEO and Founder, has made it her mission to not only provide the services necessary to navigate the statutory requirements of the heritage industry but also to deliver a holistic approach to heritage management through innovative heritage management, interpretation, storytelling and placemaking. With this approach, Curio Projects deals with projects ranging from the redevelopment of iconic historic precincts to the reinterpretation of forgotten heritage assets.

Natalie is just as committed to her team, hand picking projects and opportunities to utilise and further develop their skills and foster individual interests within a supportive and dynamic group environment.

About the Role

The scope of work is a combination of individual site work and major projects across Government, NSW Infrastructure, general construction and developments, etc. The successful Applicant will become part of our growing technical team. Responsibilities will include:

- Managing and participating in project teams, project management, field work and client liaison
- Preparation of Due Diligences in accordance with NPWS policies, Aboriginal Heritage Impact Permit Applications, Aboriginal Cultural Heritage Management Plans, Aboriginal Cultural Heritage Assessments, Archaeological Technical Reports, test excavation and salvage excavation Aboriginal archaeological research designs, statutory searches & background research
- Field surveys (including site recording and artefact identification and recording)
- Excavation Director, including site set-up, management of archaeological teams and Registered Aboriginal Parties, manual excavation, including sieving, recording and planning and preparation of post-excavation reports
- Compliance with various relevant local, State and Commonwealth Heritage legislations, and relevant Research Design and Methodologies and Aboriginal Heritage Impact Permits (AHIP) conditions
- Developing and maintaining outstanding client and stakeholder relationships, including expanding business opportunities
- Contributing to proposals, tenders and submissions for potential projects
- Maintaining best practices in customer service to all clients and potential clients
- Communicating the progress of assigned projects with the Director and other Curio staff
- Assisting and mentoring junior and intermediate staff
- Ability to manage and lead a range of projects and deadlines effectively
- Work both collaboratively with a broad array of team members as well as autonomously
- Contribute to the company culture and be an active member of team and group meetings

Curio Projects Pty Ltd

5 Blackfriars Street Chippendale NSW 2008

ABN 79139184035



Benefits and Perks

Curio Projects is engaged in managing the heritage aspects of unique and exciting projects, ranging from historic and Aboriginal archaeology, built heritage to interpretation solutions. You would be a part of a multiskilled team of specialists that have a passion to connect people and place.

The projects and opportunities are handpicked to utilise and further develop the team skills and foster individual interests within a supportive group environment.

Essential Requirements

- Minimum Bachelor-level university degree (honours) within the field of Aboriginal archaeology and/or Cultural Heritage Management
- Minimum 5 years' experience working on and project managing Aboriginal Cultural Heritage Assessments and Aboriginal archaeological excavations in a consulting capacity
- Demonstrated excellence in the application of NSW statutory requirements for Aboriginal Heritage & Archaeology with regard to assessment, consultation excavation, consultation and reporting
- Demonstrated evidence of successful completion of compliant Aboriginal Cultural Heritage Assessments in accordance with the NSW National Parks and Wildlife Regulation 2009 and associated codes and guidelines (AHIP applications, ACHARS, ATRs)
- Demonstrated high level of experience in managing and writing reports for due diligence, archaeological assessments, research designs, post excavation reports and heritage impact statements for Aboriginal heritage
- Demonstrated experience in managing Aboriginal archaeological excavations, including the management of archaeological teams, site set up and all other relevant aspects of field work
- Demonstrated experience in successful, meaningful engagement with Aboriginal stakeholders
- Excellent problem solving, analytical and conceptual and technical report writing skills
- Experience with using GPS, tablets, laptops, digital cameras, and Microsoft Office applications
- A current driver's licence and White Card
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Selection Criteria

Candidates will be asked to address each of the selection criteria below with no less than ½ a page and no more than 1 page per criteria, these responses will be used by the recruitment team in conjunction with your Curriculum Vitae to assess your application.

1. A strong working knowledge of the current NSW statutory requirements for Aboriginal Heritage & Archaeology with a demonstrated ability to conduct the required assessments, consultation and associated reporting.
2. Demonstrated ability and expertise in the requirements of planning, documentation, implementation and execution of fieldwork associated with Archaeological Heritage Surveys and Excavation (both Test and Salvage Excavation).
3. Demonstrated ability to work closely with the Aboriginal community and to ensure that Aboriginal Cultural Heritage Values and sensitivities are always incorporated and respected within the work being undertaken, from consultation through to post-excavation.
4. Demonstrated ability to supervise junior and intermediate staff, including review of reports as they relate to Impact Statements, Archaeological Reports, Archaeological Management Plans and other heritage reports as required.
5. Demonstrated creativity, the ability to promote greater awareness, enthusiasm and passion and for opportunities for positive cultural heritage conservation & interpretation within Government Agencies, local communities, key clients and stakeholders.
6. Well-developed communication and interpersonal skills, including excellent written and oral communication, and experience with digital media (such as social media communication/presentation) to allow effective liaison with people at all levels, internally and externally.